Stronger rep rights – reps' checklist

Here's how you can use the stronger reps' rights to support members in your workplace.

1. Update your facility agreement and requests

- ☐ Check Acas for the new Code of Practice on time off for trade union duties and activities.
- ☐ Review your current facility time and resources and identify how you can use the new Code of Practice to negotiate improvements to your facilities agreement.
- ☐ Talk to your union about how the new rights should apply in your workplace and what *reasonable* time off and facilities should look like.
- ☐ Negotiate for the improved facilities reps need to do their role.

2. Make sure equality reps use their right

- ☐ Check that equality reps also exercise their new rights and receive reasonable time off and facilities.
- ☐ If your branch doesn't have any equality reps, encourage colleagues to put themselves up for the role.
- ☐ If you're an equality rep, or would like to be one, talk to your union now about training and how to use the new rights to tackle discrimination in your workplace.

3. Keep records

- ☐ Keep a record of when requests for time off, training, or facilities are refused so your union has evidence to challenge your employer if necessary.